

# St. Paul's 2022 Annual Report





## **Annual Meeting – January 15, 2023**

### **Agenda**

Prayer

Call to Order

Marie Lowe, Council President

Establish Quorum (10% of membership; approximately 15 members)

Adopt Agenda

Approval of Annual Meeting Minutes from January 16, 2022

### **Treasurer's Report**

- 2023 Financials

### **Accept Church Committee Reports**

### **Old Business**

### **New Business**

- 2023 Budget
- Nominating Committee report
- Election of Committee and Council Members
- Review of church safety information
- OTHER

### **Reading of Minutes**

Adjourn

The Lord's Prayer

# ANNUAL MEETING MINUTES

Annual Meeting  
January 16, 2022

Pastor Laurie led us in prayer.

Meeting was called to order with a quorum of 39 established.

Present council members were asked to stand to be acknowledged.

Susan McPherson made a motion to adopt the agenda. Jeff Peters seconded the motion. All in favor. Motion carried.

A motion to approve the prior year annual meeting minutes was made by Ruth Hopfinger, seconded by Becky Peters. All in favor. Motion carried.

## Treasurer's Report

Floss Williman made a motion to accept the 2021 Financial report as presented. Jean Wirth seconded the motion. All in favor. Motion carried.

## Committee Reports

Susan McPherson made a motion to accept all church reports as submitted. Seconded by Becky Peters. All in favor. Motion carried.

## Old Business

Church safety- we are still in the process of working on safety protocols. We will present them to the congregation when complete.

COVID – We are doing well and hopefully after time, things will be return to normal.

## New Business

On February 6<sup>th</sup>, the balcony will re-open for congregation members. We ask that there be no chatting during the service so that it is not picked up by the online live stream.

## 2021 Budget

Jeff Peters made a motion to adopt the 2022 budget as presented. Motion seconded by Jennifer Eddy. All in favor. Motion carried.

## Nominating Committee Report

Deacons: Lorraine Wolf, Mary West

Trustees: David Williman

Christian Ed: Becky Peters, Tom Baker

Memorial Committee: Chris Kipfer

Investment Committee: Justin Kipfer

Pastoral Relations: Bev Meyers

Deb Best volunteered to run as our second Trustee.

Charles Williman made a motion to close the nominations and accept the slate of officers. Seconded by Lani Brandon. All in favor. Motion carried.

Concerns –

Diane Storch is concerned about the number of hours Eric Lovell puts in as the church's media minister, and thinks something should be done to help him out. His stress level is high and he has no help so he has to be here every Sunday. Diane doesn't think this is fair and would like the council to consider helping him out somehow.

Diane Storch would like the church choir to be able to have bulletins for church services. She has talked to many of the choir members and they agree that having a church bulletin would help them know what's going on.

Beck Peters is concerned about taking our candles outside to sing at our Christmas Eve service. She said she understands that, at the height of COVID, this was the only way to be able to sing but for the last two years we've done this and bringing the glow of Christmas outside has not worked due to the weather. She prefers we stay inside as we have in previous years.

John Brandon is concerned about 2017 versus today. In 2017, there were 69 offering envelopes. This year there were 65 envelopes. ¼ of the finances in 2017 came from 10 envelopes while ¼ of this year's finances came from 5 envelopes. We are relying on fewer people. Whether we try to get more people to come to church or by some other means, something needs to be put in place to keep our church going.

John Brandon also mentioned the lights behind the rainbow is flickering.

Lisa Neary read and reviewed the minutes to this meeting. Bev Meyers made a motion to accept the minutes as read. Steve Ripstein seconded the motion. All in favor. Motion carried.

Marie Lowe thanked council for their hardwork. Newly elected council will need to meet after this meeting.

Motion to adjourn the meeting was made by Jeff Peters and Ruth Hopfinger seconded the motion. All in favor. Motion carried.

The meeting adjourned with the Lord's Prayer.

Respectfully submitted,  
Lisa Neary

## 2022 PASTOR'S REPORT

*It is necessary to arrange in advance for this bountiful gift, so that it may be ready as a voluntary gift and not as an extortion. This point is this: the one who sows sparingly will also reap sparingly, and the one who sows bountifully will also reap bountifully. Each of you must give as you have made up your mind, not reluctantly or under compulsion, for God loves a cheerful giver. And God is able to provide you with every blessing in abundance, so that by always having enough of everything, you may share abundantly in every good work. -2 Corinthians 9:5-8*

This passage brings up several good points. God provides blessings in abundance. We must plan ahead in order to sow bountifully. We are called to share abundantly in every good work. God loves a cheerful giver.

In response to your generosity, St. Paul's UCC continues to persist in ministry. It is in mission to others that we respond to God's vision for the Body of Christ.

My work as an ordained minister includes leading worship. As your pastor, I prepared 46 sermon messages and 45 Children's Chats. I officiated at 1 baptism, 4 weddings, 5 funerals/interments, and 1 Committal service. During worship, we blessed church leaders, installed Sunday School teachers, and honored our graduates. The current Confirmation Class has 2 students. Our children blessed their backpacks as well as the Souper Bowl donations. We remembered those who have passed on during the year. I participated in both the Bell and Chancel Choirs.

In other ministry, I supported two weekly Bible Studies. I met 30 times with the 3 and 4-year-old Pre-School classes to talk about faith and helping others. I wrote 11 Newsletter articles. The Pastor's Discretionary Fund helped one food insecure transient with a meal and one resident with a small utility bill.

I enjoyed 133 visits including shut-in, hospital, office, Communion and home visits. I attended 248 meetings including Christian Education, Pastoral Relations, Memorial, Deacon, and Council meetings. The Youth Mission Group spent a wonderful week in and around Billerica, MA. I joined in Sisters in Faith activities and helped with the Sauerkraut Supper. I also continued my ministry of presence at community events.

The Western Association requires 75 hours of continuing education every three years. I completed 62 hours this year. I read 4 books, 3 of which were on-line book studies dealing with race. I completed Sexual Harassment Prevention Training for Church Employees, Boundary Awareness Training, and Module 1 of Culturally Responsive Ministry Training. The last is a new series of three modules with each module offered for two years. All three trainings are required to maintain ordained standing. I continue to belong to a Community of Practice Group.

I represented you at 2 Western New York Area Churches in Covenant meetings. I serve on Western Association's Committee on Ministry and act as their Treasurer. I mentor a NYSOM student with whom I meet every other month. I continue to attend a weekly on-line Bible Study offered by the UCC church at which we did a Mission Trip in southwest Philadelphia a few years ago. The Church in Attica once again handed out hotdogs and tracts at Halloween. I continue to serve as Treasurer for this group.

I feel blessed to have been your pastor for the last decade. I pray that the St. Paul's UCC continues to worship our Triune God, serve in Jesus' name, and be transformed by the Holy Spirit, as we use our God-given gifts to reach out to our community and to each other. May the peace of Christ continue to challenge us as we move into the God's vision for our future.

Godspeed,  
The Rev. Lauran Heidenreich

St. Paul's United Church of Christ Memorial Committee  
Treasurer's Report 2022

Memorial Committee  
Treasurer's Report  
2022

Memorial Fund:

Balance at December 31, 2021 \$ 3,117.74

Plus memorials received:

Roger Glor		
Bill Gerhardt		
Richard Popp		
Ardyth VanValkenburg		
	1,330.00	

Less disbursements:

Music	30.00	
AED Pads	89.19	
Plates and Cups	1,666.37	
Guest Book	25.90	
Stamps	120.00	
	1,931.46	

Ending Balance at December 31, 2022 \$ 2,516.28

John West Scholarship Fund:

Balance at December 31, 2021 \$ 2,831.99

Plus donations received -

Plus memorials received -

Plus bequeaths -

Less disbursements

Elizabeth Peters	1,000.00	
Madison Eddy	300.00	1,300.00

Ending Balance at December 31, 2022 \$ 1,531.99

Respectfully submitted,  
Laurie Bellucci

# Envelope Giving Report for 2022

48 boxes of envelopes were issued in 2022.

\$	<u># of boxes</u>		<u># of envelopes</u>
0	5		
1 -49	4		
50 - 99	0	Special Giving En-	
100 - 149	2	velopes	
150 - 199	2		
200 - 249	1		
250 - 299	0	2021 Envelopes	4
300 - 349	0	Initial 2022	29
350 - 399	0	One Great Hour of	
400 - 449	1	Sharing	11
450 - 499	0	Easter	24
		Neighbors in Need	5
500 - 749	5	Strengthen the	
		Church Fund	3
750 - 999	1	Candle Light Ser-	
1000 - 1499	10	vice	29
		Christmas 2022	5
1500 - 1999	3	Christmas Fund	
2000 - 2499	4	2022	0
		Blanket Fund	1
2500-2999	2	Christmas Fund	
3000 - 3999	2	2021	1
4000 - 4999	0	Initial 2023	1
5000 - 5999	1		
6000 - 6999	2		Respectfully
7000- 7999	2		submitted,
8000 - 8999	0		
9000- 9999	0		
10000 - 14999	0		Lisa Neary
15000 - 19999	1		
Total	48		

## **St. Paul's 2022 Trustee's Report**

- \* Building carpets cleaned
- \* Outdoor carpet at front door replaced
- \* Gutter installed on driveway side of building
- \* Back door repaired
- \* Light installed in parking lot
- \* Landscaping: Some bushes removed, attention to flower beds, mowing and weeding as needed. New mower purchased.
- \* Security and video systems upgraded with more advancements planned
- \* Kitchen equipment serviced; Ongoing issue with refrigerator to be addressed in the future.  
Fire equipment inspected (passed)
- \* Boiler serviced; Air Conditioning system serviced
- \* Repairs made to boiler and multi-purpose room register
- \* Organ serviced. Upgrades needed to memory battery pack
- \* Elevator inspected and serviced
- \* Yearly building inspections done (passed)
- \* General repairs and maintenance completed as needed

Respectfully submitted.

David Williman

Head Trustee

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## **DEACON ANNUAL REPORT 2022**

Outgoing Deacons thanked for service.

New Deacons welcomed.

Installation of new committee members.

Deacon monthly duties reviewed.

One License purchased for printing and screening.

Held first pancake breakfast for community.

Held Sedar Meal for Maundy Thursday.

Good Friday Service held.

Membership reviewed and updated.

Graduation Sunday held.

Celebration for 75 year and 50 year members.

Working to get volunteers for Streaming Worship.

Avery & Marsh, Worship and Genesis Music Books combined for reprinting.

Candlelight Service planned.

Hanging of Greens planned.

Christmas Eve Service planned.

Emergency Worship Service closings reviewed.

Nominations for committees discussed.

Pulpit supply filled when needed.

Respectfully submitted,

Lorraine Wolf

Deacons Secretary



## **Membership Report**

*Italicized names* denote friends of the congregation.

**2022 Baptisms:** Briella Florence Breedlove

**2022 Weddings:** Aaron & Lena Donahue, *James & Stephanie Bender*, Lani & Mark Friedhaber, [Lydia Daley](#) & Christopher Lorenzo

**2022 Funerals:** William Gerhardt, Marie Taylor, Ardyth VanValkenburg, Richard Poppe, *Kenneth Eddy*

**2022 Interments:** *Donna Wickens*

## **Local Mission Report**

We did meet once and disbursed funds 2022 to a local family

## **Sisters in Faith**

- † Throughout the pandemic Sisters in Faith continued our mission of reaching out to all members.
- † We sent cards
- † The kitchen was cleaned up in the fall.
- † Our annual Christmas party will be held in January

We are looking forward to more mission projects in 2023.  
Please consider joining us.

## **Pastoral Relations Annual Report**

The 2022 Pastoral Relations Committee was comprised of Tracy O'Neill, Patricia Baker, Bev Meyers, Marie Lowe, Council President, and Laurie Bellucci, Head Deacon. The Pastoral Relations Committee met quarterly on February 20, 2022, May 15, 2022, August 23, 2022, and November 13, 2022 following church services as required. Pastor Heidenreich discussed Pastoral scheduling, youth engagement including camp and mission trips, and suggested changes to special services and music. The next meeting is scheduled for Sunday, February 12, 2023 following services. Church members and guests are welcome to reach out to any Pastoral Relations Committee member with any comments or concerns.

Respectfully submitted,  
*Patricia A. Baker*

## St. Paul's UCC Christian Education Committee Annual Report 2022

Members: Tom Baker, Jennifer Eddy, Ruth Hopfinger, Chris Kipfer, Susan McPherson, Becki Peters

Heifer Project: \$505 in account. A water buffalo and bunnies will be purchased in February.

Dunkirk Camp: A soup luncheon was held in February receiving \$105 in donations. We also held a basket raffle during the council's pancake breakfast in February receiving about \$600. An Easter candy bag fundraiser was held in the spring raising \$613. Six campers attended camp this summer. The campers and families hosted a pancake breakfast in November as a thank you to the congregation, received \$49 in donations. The basket raffle during the Sauerkraut Supper was a huge success. \$555 was raised for next year's campers. Thank you to all who donated baskets and purchased tickets.

PreSchool - Nikki Fraterrigo resigned in May. Cheryl Schlau (a substitute) was hired as the new teacher for the four year olds class as well as Linda Witkop as the aide. Susan is taking care of the state requirements for immunizations as we eliminated the director position. In the summer, the carpets were cleaned throughout the church. Toys were cleaned and some were donated as not all are needed and used.

Sunday School - An Easter Egg Hunt was held on Easter Sunday. The teens helped with this. Teachers for the 3rd- 8th grade class are Tom Baker, Susan McPherson, Jennifer Eddy, and Becki Peters. The teachers for the pre-school - 1st grade class are Madison Eddy, Anna Hopfinger, and Emily Peters. Committee members are taking turns in the nursery. There are two confirmands, Joshua Kipfer and Madelyn Perry. A Halloween Party was held on October 30 during Sunday School. The Advent Workshop was held on November 20th in the multi-purpose room during worship and extended after the service for any adults wanting to attend. The children hung the ornaments during the Nov. 27 Hanging of the Greens service. Susan coordinated the Christmas play and it was performed on December 18th. A birthday party for Jesus followed in the dining room.

Respectfully submitted,  
Ruth Hopfinger

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Congregational Meeting  
February 13, 2022

Meeting was called to order by Marie Lowe at 10:02 a.m. with a quorum of 38 established.

The business at hand is the election of JoAnne Ripstein to the committee of Investment.

Being that there are no other nominations, a motion was made by David Williman to close the nominations and accept JoAnne Ripstein to the Investment Committee. Seconded by Becki Peters. All in favor. Motion Carried.

Motion to adjourn the meeting was made by Jeff Peters and Deb Best seconded the motion. All in favor. Motion carried.

Respectfully submitted,  
Lisa Neary

## St. Paul's Pre-School Financial Statement—January 2023

### Income:

2022-2023 school year registrations received = \$1110.00 (up \$480.00 from \$630.00 the previous year)

Sept. 2022- Dec. 2022 tuition received = \$14,675.00 (not including registrations)

(all accounts currently in good standing)

Jan 2022 – May 2022 total tuition received = \$8,130 (not including registrations)

**Total Income 2022: \$23,915.00 (2021 = \$13,555.00)**

### Expenses paid out to the church cumulative (since January 2022):

\$2575.78 paid to church for Pre-School FICA tax (January 2022- December 2022)

\$0 paid to church for Pre-School portion of Disability Insurance (did not receive a bill in 2022)

\$2,000 paid to church 2022 for building use

**Total 2022 church expenses: \$4575.78**

### Other expenses (cumulative beginning January 2022):

\$15,899.51 - Salaries paid out in 2022

-Jan. 2022 = \$1812.01

-Feb. 2022 = \$1641.63

-March 2022 = \$1539.12

-April 2022 = \$1221.9

-May 2022 = \$2008.72

-Sept. 2022 = \$1312.29

-Oct. 2022 = \$3072.48

-Nov. 2022 = \$1645.68

-Dec. 2022 = \$1645.68

\$680.00 -- substitute teachers/aides (changed in January 2022, now paid a flat rate with no taxes taken out)

\$0.00 – RW Publications (advertising and copy paper) – there were no bills for advertising in 2022

\$0.00 – postage (there were no receipts for stamps in 2022)

\$98.03 -- ACE (paper towels and bathroom supplies)

\$832.49 – Reimbursement for misc. classroom supplies (ie. pictures, cleaning supplies, craft supplies, new floor circles)

\$0.00 – Reward Carpet Cleaning ( no professional shampooing of carpets in 2022)

**Total Other Expenses: \$17,510.03**

**Income (\$23,915.00) – Expenses (\$22,085.81) = \$1829.19**

**Bank balance as of 12/06/2022 = \$7,516.37**

Prepared and submitted as of January 1/2/2023 by Becki Peters

## Nominating Committee Report for 2023

### Deacons—3 yr term

Lisa Neary	2021-2023
Marilyn Wilson	2021-2023
Lorraine Wolf	2022-2024
Mary West	2022-2024
Laurie Bellucci	2023-2025
John Brandon	2023-2025

### Trustees—3 yr term

Christopher Eddy	2021-2023
Tom Baker	2021-2023
David Williman	2022-2024
Debbie Best	2022-2024
Marie Lowe	2023-2025

### Christian Education—3 yr term

Chris Kipfer	2021-2023
Susan McPherson	2021-2023
Becki Peters	2022-2024
Tom Baker	2022-2024
Jennifer Eddy	2023-2025
Still need one person	

### Memorial Committee—5 yr term

Flo Nolan	2019-2023
Karen Beideck	2020-2024
Michele Lovell	2021-2025
Chris Kipfer	2022-2026
Laurie Bellucci	2023-2027

### Pastoral Relations—3 yr term

Patricia Baker	2021-2023
Beverly Myers	2022-2024
Lisa Knerr	2023-2025

### Investment Committee—3 yr term

Lisa Neary	2021-2023
Joanne Ripstein	2022-2024
Justin Kipfer	2023-2025

### Local Mission— 3 yr term

Sharon Bey	2021-2023
Marie Lowe	2022-2024
Beverly Myers	2023-2025

Submitted by:  
Lorraine Wolf  
Debbie Best

## Media Annual Report

I took over the church media in June of 2022. By July I was able to figure out how to run Easy Worship and how to update the services. A procedure on how to do this was written up in August. The church secretary started creating the pre-worship powerpoint slides as part of her weekly duties. They are essentially the church announcements and are done in powerpoint and later added to Easy Worship by me, earlier in the week, prior to Sunday.

In August I was able to start live streaming the service directly onto the church's YouTube account. This involves using a stream deck – which is basically a separate activity from running Easy Worship. I am still unaware of how to stream to both YouTube and Facebook at the same time, so after church I post it to Facebook once I get home- uploading it directly to facebook from church takes far too long.

Procedures have been written up on how to run the stream deck (for live streaming), how to set up Easy Worship services prior to church, and how to run Easy Worship on Sundays. In addition, a procedure was written up on how to run the sound system on the ipad. All procedures are stored in the office for safe keeping and future reference. After having this done, it was decided that September/October would be a good time to start asking for volunteers to help, since appropriate training aids were in place. The thought and hope was that we could create teams of three who would run service on a rotation so that we could have backup. In late fall I also had an open house upstairs to show anyone who wanted to see the equipment and demonstrate how it ran. 1 person attended.

We decided running the sound system didn't have to be done from the balcony, so a special cover was purchased for the ipad that added a handle to make it easier for anyone in church to run the sound from their seat.

A sign up sheet was/is posted in the hallway, by the door to the sanctuary, for anyone interested in helping with the video, sound, or Easy Worship, for best communication.

All of the boxes and extra/old computer equipment have been removed from the balcony. The old computer equipment will be recycled at a future electronic recycling event.,

Thank you to Marilyn Wilson for your steadfast help with running the video, Sawyer West, Dave and Jude Williman, Jen and CJ Eddy, Deb Best, Lisa Neary and Laurie Bellucci for your help and assistance.

Sincerely,  
Dan Neary

## Property Improvement 2022

Beginning Balance		\$ 7908
Expenses		
Carpet on front porch	391.50	
Gutters	2836.00	
Boiler Repairs	1483.50	
	Expenses	<u>- 4711</u>
	Balance 12/31/2022	\$ 3197

## IT FUND

Beginning Balance		\$ 909.04
Expenses		<u>- 404.90</u>
	Balance 12/31/2022	504.14

## Christian Education Dunkirk Camp Fund 2022

Beginning Balance		\$ 83.42
Income: Basket raffles and donations		1811.75
Expense: Dunkirk Camp for 6 campers		<u>- 648.00</u>
	Balance 12/31/2022	1247.17

YEAR END 2022	Budgeted	Year end
Our Church's Wider Mission	6000.00	6000
Local Mission	1200.00	500
Western Area Covenant Share	1112.00	1112
NYS Conference Dues	278.00	278
Pastors Salary	43302.66	43302.66
Pastors Annuity	8022.37	7221.44
Pastors Health Insurance	12000.00	11886.72
Pastors FICA	4383.65	3287.73
Housing Allowance	14000.00	14000
Supply Minister	480.00	480
Accountable Professional Exp	1200.00	1004.36
Secretary	3360.00	3052
Custodian	4843.80	4843.8
Organist	3000.00	2600
Choir Director	1224.00	1224
Employee FICA	721.23	697.44
NYS Disability	250.00	142.55
Special Events	300.00	145.02
Dunkirk Scholarships	500.00	1170
Christian Education	100.00	
Church utilities	7000.00	6972.79
Telephone/Internet	1524.00	1518.67
Insurance	6100.00	5407.25
Building Maintenance/Repairs	2289.00	5445
Snow removal	1075.00	1288
Office Supplies/Equipment	1500.00	2337.89
Worship Materials	1000.00	1787.41
Music	400.00	295
<b>TOTAL</b>	<b>127165.71</b>	<b>127999.73</b>

Bldg & Maintenance - boiler repairs      Organ repair  
Office -new laptops  
Worship Materials - folders for music; streaming licenses

## **2023 Proposed Budget**

Our Church's Wider Mission	6000.00
Local Mission	1200.00
Western Area Covenant Share	1064.00
NYS Conference Dues	<u>266.00</u>
<b>total</b>	<b>8530.00</b>

Pastors Salary	44168.71
Pastors Annuity	8143.62
Pastors Health Ins	12000.00
Pastors FICA	4449.91
Housing Allowance	<u>14000.00</u>
<b>Package total</b>	<b>82762.24</b>

Accountable Professional Expense	1000.00
Supply minister	625.00
Secretary	3000.00
Custodian	4843.80
Organist	3000.00
Choir Director	1224.00
Employee FICA	693.69
NYS Disability	<u>250.00</u>
<b>total</b>	<b>14636.49</b>

Special Events	300.00
Dunkirk Scholarships	750.00
Christian Education	100.00
Church utilities	7500.00
Telephone/Internet	1524.00
Insurance	6100.00
Building Maintenance/Repairs	2289.00
Snow Removal	
Shoveling	300.00
Snow Plowing	775.00
Office Supplies & Equipment	1500.00
Worship Materials	700.00
Music	<u>400.00</u>
<b>total</b>	<b>22238.00</b>

**TOTAL BUDGET** **128,166.72**

## **Additional offerings**

<b>One Great Hour of Sharing</b>	<b>\$341.00</b>
<b>Neighbors in Need</b>	<b>240.00</b>
<b>Strengthen the church</b>	<b>85.00</b>
<b>Christmas Fund</b>	<b>240.00</b>
<b>Blanket fund</b>	<b>135.00</b>

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### *Looking Back at St. Paul's in 2022*

Our 1<sup>st</sup> ever Pancake Breakfast in February and Basket raffle open to the public  
Planted a Dogwood tree in front of church in memory of Kathy Koers  
Held 2 scrapbook fundraisers for kids Mission trip to Boston  
Sent 6 of our children to Dunkirk Camp over the summer  
July 8<sup>th</sup> approximately 20 people went to the Muck Dog's game for a Faith & Family night  
Pastor Laurie took 5 kids on a Mission trip July 11-17<sup>th</sup> to Boston  
Held our 1<sup>st</sup> Fire Drill during worship  
We had two congregational picnics - June and early fall  
Dunkirk kids hosted a thank you coffee hour to thank Congregation for sending them to camp  
Served approximately 140 people at our annual Sauerkraut Supper after a 2 year hiatus,  
along with Christian Education Basket Raffle  
Held our 73<sup>rd</sup> annual Candlelight Service  
Christian Education led our children in a beautiful Christmas play  
Lost the following loved ones:  
William Gerhardt, Roger Glor, Ardyth VanValkenburg, and Rich Popp  
Unfortunately had to cancel our Christmas Eve and Christmas day services due to a once in a generation blizzard.

*What a fulfilled year we had here at St. Paul's.  
Let's hope that 2023 is another fulfilled year for us all!*